

Sewer Department Highlights

January 11, 2012

Major Duties: This Department maintains the Town's sewer pump stations and the sewer mains throughout Town.

Level Funded from 2012 to 2013

2013 Issues:

Increases in:

- CRPCD O & M Costs (projected rate increase) \$110,168.00
- CRPCD Assessment (projected rate increase) \$1,772.50
- Wages \$10,605.03
- On call Stipend \$1,180.00
- On call overtime \$2,640.00
- Maintenance Contract/Repairs \$3,000.00
- Equipment \$1,741.00
- Diesel Fuel \$2,000.00

Decrease in:

- Electricity \$6,000.00
- Sewer LTD Principal \$63,424.00
- Sewer LTD Interest \$4,348.60

Request Capital Improvements:

None

FY 2013

Employee	Sewer Clerical Wages	Sewer Wages	Sewer Longevity	Sewer Stipends	Sewer Clerical O/T	Sewer Overtime
McKay, James		\$28,863.12	\$83.33			
Gilmore, Deirdre	\$21,867.30		\$125.00			
Smith, Kathy	\$4,960.80					
Percaccante, Michael		\$17,523.79	\$316.67			
McColl, Kenneth		\$26,395.20	\$475.00			
Olmsted, Dale		\$21,861.63				
Main, Stephen						
Farricy, Francis						
Souza, Frederick						
Shea, Walter						
Kandola, Kevin		\$17,420.83	\$216.67			
McKenney, Ron		\$25,417.60	\$325.00			
David Rachmaciej		\$21,704.80				
Beeper Fee - Standby				\$5,470.00		
Overtime - Includes Standby					\$1,000.00	\$15,392.00

\$26,828.10	\$159,186.97	\$1,541.67	\$5,470.00	\$1,000.00	\$15,392.00
6000051-510300	510500	510600	510700	510350	510550

6000051-510300	Clerical	\$26,828.10
6000051-510500	Wages	\$159,186.97
6000051-510600	Longevity	\$1,541.67
6000051-510700	Stipends	\$5,470.00
6000051-510350	Clerical O/T	\$1,000.00
6000051-510550	Overtime	\$15,392.00
Total		\$209,418.74
		Sewer

**6000051 Sewer Department
Budget #32**

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TOWN OF MILLIS
FISCAL YEAR 2013 BUDGET REQUESTS
FORM 3

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SEWER FUND	FY 2010 ACTUAL EXPENDITURES	FY 2011 ACTUAL EXPENDITURES	FY 2012 REVISED ***BUDGET***	FY 2013 DEPARTMENT REQUEST

SEWER FUND SALARIES				

SALARIES				

6000051 510300 SALARIES CLERICAL	24,353.32	24,888.22	25,246.31	<u>26,828.10</u> +1,581.79
6000051 510350 SALARIES CLERICAL OVERTIME	16.34	371.29	1,000.00	<u>1,000.00</u>
6000051 510500 WAGES	138,990.91	146,633.66	150,163.73	<u>159,186.97</u> +9,023.24
6000051 510550 WAGES OVERTIME	14,481.53	14,307.20	15,392.00	<u>15,392.00</u>
6000051 510600 LONGEVITY	814.50	1,128.00	1,539.50	<u>1,541.67</u>
6000051 510700 STIPENDS	.00	.00	4,290.00	<u>5,470.00</u> +1,180.00
TOTAL SEWER FUND SALARIES	178,656.60	187,328.37	197,631.54	<u>209,418.74</u>

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SEWER FUND	FY 2010 ACTUAL EXPENDITURES	FY 2011 ACTUAL EXPENDITURES	FY 2012 REVISED ***BUDGET***	FY 2013 DEPARTMENT REQUEST

SEWER FUND EXPENSES				

EXPENSES				

6000052 520180 SERVICES ENGINEERING	3,506.00	.00	12,000.02	12,000.02
6000052 520200 MAINTENANCE CONTRACT/REPAIRS	435.00	2,998.65	9,000.00	12,000.00 + 3,000.00
6000052 520830 SEWER CLEANING	4,090.00	.00	10,175.00	10,175.00
6000052 540400 SUPPLIES & EXPENSES	14,967.26	24,092.73	19,000.00	19,000.00
6000052 540410 HEAT & FUEL	.00	.00	.00	-
6000052 540412 PROPANE GAS	.00	.00	.00	-
6000052 540430 TELEPHONE	5,597.64	5,852.71	2,563.00	2,563.00
6000052 540440 ELECTRICITY	22,567.59	25,570.81	25,741.00	19,000.00 - 6,000.00
6000052 540450 POSTAGE	122.87	126.21	2,000.00	2,000.00
6000052 540480 CLOTHING	1,509.64	1,811.85	2,825.00	2,825.00
6000052 540800 EQUIPMENT	12,628.19	.00	2,000.00	3,741.00 + 1,741.00
6000052 540850 EQUIPMENT REPAIRS & SUPPLIES	13,260.45	2,021.92	13,620.00	13,620.00
6000052 540875 DIESEL FUEL	.00	.00	.00	2,000.00
6000052 540880 NATURAL GAS/OIL	.00	.00	.00	-
6000052 540900 ADMINISTRATIVE EXPENSE	84,584.00	.00	.00	-
6000052 540990 MISCELLANEOUS EXPENSE	.00	.00	.00	-
6000052 560001 CRPCD O&M COSTS	205,470.00	209,700.00	254,200.00	364,368.00 + 108,168.00 2510/
6000052 560002 CRPCD ASSESSMENT	26,670.00	130,920.00	70,900.00	12,672.50 + 1,772.50 2510/
6000052 571020 SEWER LTD PRINCIPAL	225,000.00	225,000.00	329,924.00	166,500.00 - 63,424.00
6000052 572360 SEWER STD PRINCIPAL	18,500.00	18,500.00	.00	

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SEWER FUND	FY 2010 ACTUAL EXPENDITURES	FY 2011 ACTUAL EXPENDITURES	FY 2012 REVISED ***BUDGET***	FY 2013 DEPARTMENT REQUEST
6000052 575020 SEWER LTD INTEREST	125,178.63	82,744.37	86,003.60	<u>81,655.00</u> <u>-4,348.60</u>
6000052 575130 SEWER STD INTEREST	2,532.92	1,284.53	.00	<u> </u>
6000052 580061 TRANSFER TO WATER ENTERPRISE	.00	.00	.00	<u> </u>
TOTAL SEWER FUND EXPENSES	766,620.19	730,623.78	839,951.62	<u>882,119.52</u>
TOTAL SEWER FUND	945,276.79	917,952.15	1,037,583.16	<u>1,091,538.26</u>

Form 1

TOWN OF MILLIS FISCAL YEAR 2013 BUDGET			FORM #1 DEPARTMENT SUMMARY		
DEPARTMENT: DPW SEWER					
	FY10 ACTUAL	FY11 ACTUAL	FY11 BUDGET	FY12 REQUEST	TA RECMD
SALARIES	\$178,656.60	\$230,338.31	\$197,631.54	\$209,418.74	
EXPENSES	\$945,276.76	\$1,052,241.80	\$839,951.62	\$882,119.52	
TOTALS	\$515,978.52	\$1,282,580.11	\$1,037,583.16	\$1,091,538.26	

BUDGET COMMENTS:

510300 increase \$1,581.79

510500 increase \$9,023.24

510700 increase \$1,180.00

520200 increase \$3,000.00

540800 decrease \$6,741.00

540800 increase \$1,741.00

540875 new \$2,000.00

560001 increase \$110,168.00

560002 increase \$1,772.50

571020 decrease \$63,424.00

575020 decrease \$4,348.60

Form 4

TOWN OF MILLIS FISCAL YEAR 2013 BUDGET		FORM #4 - EXPENSE JUSTIFICATION & SUPPORTING DETAIL	
DEPARTMENT: SEWER		BUDGET # 6000051 / 6000052	
CODE	DESCRIPTION	BUDGET REQUEST	
6000051	SEWER FUND SALARIES		
510300	Clerical - One full-time position at 17.5 hours and one part-time position at 5.5 hours.	\$26,828.10	
510350	Clerical Overtime - Provides minimal time for duties required for emergency services.	\$1,000.00	
510500	Wages - 1/3 General Foreman, 1-1/4 HEO/Laborers, 3 - 1/2 HEO/Laborers 1/3 Town Mechanic and 1/3 Assistant Director.	\$159,186.97	
510550	Wages OT - This item provides for standby duty.	\$15,392.00	
510600	Longevity - Contractual item.	\$1,541.67	
510700	Stipend - Beeper fee for on call person.	\$5,470.00	
	TOTAL	\$209,418.74	
6000052	SEWER FUND EXPENSES		
520180	Engineering - Provides a fund for incidental studies relative to the sewer division.	\$12,000.02	
520200	Maintenance - This item is for maintenance of the sewer stations at Water St., Timberline Rd., Norfolk Rd., Middlesex St. and the metering stations at Farm St., Water St. and Main St.(increase \$3,000.00).	\$12,000.00	
520830	Sewer Cleaning - Provides funds for preventive maintaince of sewer lines in the Town.	\$10,175.00	
540400	Expenses - Supplies and materials such as cleaning solvents, manhole covers, pump packing, generator contracts, etc. are funded by this item.	\$19,000.00	
540430	Telephone - Pays for the telemetry lines for metering stations and lines for emergency alarms at the lift stations.	\$2,563.00	
540440	Electricity - The cost of running the lift pumps, heaters, etc.(decrease \$6,741.00).	\$19,000.00	
540450	Postage - Pays for 1/2 of the billing postage for W&S bills.	\$2,000.00	
540480	Clothing - covers the cost for employee uniforms and chemical resistant protective gear.	\$2,825.00	
540800	Equipment - Misc. office expenses. testing and safety equipment(increase \$1,741.00).	\$3,741.00	

Form 4

TOWN OF MILLIS FISCAL YEAR 2013 BUDGET		FORM #4 - EXPENSE JUSTIFICATION & SUPPORTING DETAIL	
DEPARTMENT: SEWER		BUDGET # 6000051 / 6000052	
CODE	DESCRIPTION	BUDGET REQUEST	
540850	Equipment Repair - This pays for repairs to the sewer vehicle and incidental pumps.	\$13,620.00	
560001	CRPCD O&M - The cost of sending sewage to Medway (increase \$10,168.000 2.5% \$100,000.00).	\$364,368.00	
560002	CRPCD Assessment - Related treatment plant costs (increase \$1,772.50).	\$72,672.50	
571020	Sewer LTD Principal - Capital improvements(decrease \$11,000.00).	\$266,500.00	
575020	Sewer LTD Interst - Interest on capital improvements (decrease \$4,348.60).	\$81,655.00	
TOTAL		\$882,119.52	
TOTAL #6000051 & #6000052		\$1,091,538.26	